

## **Summer Student Employment**

**POSITION:** Early Childhood Educator Assistant

The Family Life Program Assistant will assist with the research, development and delivery of St Albert FRC's early childhood programs. They will assist with the administration of these courses to include registration, payments and data entry for outcomes and outputs.

### **QUALIFICATIONS REQUIRED:**

1. A minimum of one year post-secondary education in Early Childhood Education, Social Work, Family Studies or Education.
2. Experience working with children.
3. Experience working with adults.
4. An ability to research and develop courses for early childhood programs.
5. Strong computer skills.
6. Strong interpersonal skills, communication and written skills.
7. Standard 1st Aid & CPR

### **Please send resumes to:**

St. Albert Family Resource Centre  
#10A – 215 Carnegie Dr., St Albert, AB T8N 5B1  
[progmanager@stalbertfrc.ca](mailto:progmanager@stalbertfrc.ca)

Closing Date: N/A